



Health and Social Security Scrutiny Panel

Records of Meetings

2024

The following records of meetings have been approved by the Panel.

The constitution of the Panel changed in early 2024. Deputy Robert Ward was appointed to a ministerial role on 30th January 2024. The Panel folded and Deputy Louise Doublet was appointed to Chair of the Panel on 6th February 2024.

Subsequently, the Panel was constituted on 27th February 2024.

Chair of the Panel to 29th January 2024

Chair, Deputy Robert Ward

Chair of the Panel from 6th February 2024

Signed

Chair, Louise Doublet



Health and Social Security Scrutiny Panel

Record of Meeting

Date: 11th January 2024

Present	Deputy Robert Ward, Chair Deputy Carina Alves, Vice-Chair Deputy Barbara Ward Deputy Beatriz Porée
Apologies	Deputy Andy Howell
In attendance	Sammy McKee, Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Record of meetings</p> <p>The Panel noted and approved the records of the meetings held on 6th and 7th December 2023.</p>	
<p>2. Review of Income Support Overpayments</p> <p>The Panel considered a draft letter to the Minister for Social Security regarding the review's Ministerial Response. The Panel approved the letter and requested the Officers to make some minor tweaks and send it to the Minister.</p>	SM
<p>3. Ministerial Delivery Plan Progress Reports</p> <p>The Panel noted the 2023 Delivery Plan Progress Reports received from the Minister for Health and Social Services and Minister for Social Security. The Officers advised that questions on the update would be included in the question plans for the next Quarterly Hearings with both Ministers.</p>	
<p>4. 2024 Work Programme</p> <p>The Panel considered its work programme for 2024 and requested the Officer draft a briefing paper with potential areas of review for consideration at its next meeting.</p>	SM
<p>5. Upcoming Briefings</p> <p>The Panel noted two upcoming briefings:</p> <ul style="list-style-type: none"> • Draft Dementia Strategy at 11:45am on Friday 19th January • Electronic Patient Records and visit at 1pm on 22nd February. 	
<p>6. Quarterly Hearings</p> <p>The Panel considered the draft question plan for its Quarterly Hearing on 1st February with the Minister for Health and Social Services. The Panel approved the current topics for questioning and requested a few minor changes as well as further time to consider the draft.</p>	KC

<p>The Panel requested the Officer to draft a letter to the Minister asking for confirmation on how responsibilities are allocated between the Assistant Ministers.</p>	<p>SM</p>
<p>7. Panel Membership</p> <p>The Panel noted the resignation of Connétable Troy and wished him the best in his new role as Assistant Minister for Health and Social Services.</p>	
<p>8. Future Meetings</p> <p>The Panel noted that its next scheduled meeting would take place at 10am on 1st February 2024 in the Le Capelain Room.</p>	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 6th March 2024

Present	Deputy Louise Doublet, Chair Deputy Jonathan Renouf, Vice-Chair Deputy Philip Bailhache Deputy Lucy Stephenson
in attendance	Sammy McKee, Acting Principal Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Declarations and Conflicts of Interest</p> <p>The Panel noted the Declaration of Interests section in the Scrutiny and Public Accounts Committee Proceedings Code of Practice. The Panel agreed that this should be a standing item on the Panel's agenda going forward.</p>	KC/SM
<p>2. Procedural and Administrative Matters</p> <p>The Panel considered the role of Vice Chair of the Panel and Deputy Jonathan Renouf was appointed.</p> <p>The Panel agreed to maintain its regular meetings on Tuesday afternoons and that any future meetings should be scheduled for a Tuesday where possible.</p>	
<p>3. Working Practices</p> <p>The Panel noted and agreed its future working practices and requested the Communications Officer to research new social media strategies that could be utilised.</p>	KB
<p>4. Training for Panel Members</p> <p>The Panel discussed opportunities for training and expressed an interest in Microsoft Teams training. The Panel requested Officers to make the necessary arrangements and agreed that further training would be considered in the coming days.</p>	KC/SM
<p>5. Work programme</p> <p>The Panel noted a position paper provided by the Officer. The Panel noted the former Minister for Social Security's response to the previous Panel's recommendations regarding its review of Income Support Overpayments. The Panel agreed to write to the newly appointed Minister to ascertain whether it was her intention to review the Ministerial Response to the Panel's review and make any changes she felt necessary. The Panel requested that Officers confirm the letter had been sent via Microsoft Teams.</p> <p>The Panel considered its areas of interest and priorities for 2024 and agreed to update the work programme once the Ministers had confirmed their priorities.</p> <p>The Panel requested a briefing paper regarding the benefits and financial allowances administered by the Customer and Local Services Department.</p>	KC/SM KC/SM

<p>6. Meetings and Quarterly Hearing Dates</p> <p>The Panel noted and agreed its meeting and quarterly hearing schedule for 2024.</p> <p>The Panel agreed to remove all meetings arranged during school holidays and requested Officers update the schedule.</p>	<p>KC/SM</p>
<p>7. Quarterly Hearing with the Minister for Health and Social Services</p> <p>The Panel considered the draft question plan for its quarterly hearing with the Minister for Health and Social Services on Thursday 14th March 2024. The Panel agreed which sections each member would take and asked Officers to arrange a pre-meeting for the Panel.</p>	<p>KC/SM</p>
<p>8. Site visits / briefings with the relevant Ministers and Departments</p> <p>The Panel discussed the opportunity to arrange visits to various departments and Ministers to meet with them and discuss their priorities. The Panel requested a briefing be arranged with the Minister for Social Security due to the long length of time until its quarterly hearing.</p>	<p>KC/SM</p>
<p>9. Helpful Documents</p> <p>The Panel noted a number of papers, documents and links in respect of recent Government publications provided by the Officer. The Panel requested several format changes and requested Officers to regularly update the document to share with the Panel.</p>	<p>KC/SM</p>
<p>10. AOB</p> <p>The Panel requested the assumed timing for each item be added to the agenda template and that 'key dates' be added as a standing item to the agenda.</p>	<p>KC/SM</p>
<p>11. Future Meetings</p> <p>The Panel noted its next scheduled meeting was due to take place on Tuesday 26th March 2024 in the States Building, Le Capelain Room.</p>	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 13th March 2024

Present	Deputy Louise Doublet, Chair Deputy Philip Bailhache Deputy Lucy Stephenson
Apologies	Deputy Jonathan Renouf, Vice-Chair
In attendance	Deputy Lyndsay Feltham, Minister for Social Security Sue Duhamel, Director of Strategic Policy, Planning and Performance, Cabinet Office Matthew Viney, Senior Policy Officer, Cabinet Office Nic Turner, Policy Principal, Cabinet Office Sammy McKee, Acting Principal Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Briefing: Parental Bereavement Leave and Family Friendly Post-Implementation Review</p> <p>The Panel received the Minister for Social Security and Departmental Officers for a briefing on parental bereavement leave and the post-implementation review of Family Friendly Legislation. The briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.</p>	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 18th March 2024

Present	Deputy Philip Bailhache, Vice-Chair Deputy Jonathan Renouf
Apologies	Deputy Louise Doublet, Chair Deputy Lucy Stephenson
In attendance	Deputy Tom Binet, Minister for Health and Social Services Andy Weir, Director of Mental Health and Adult Social care, Health and Community Services Jo Poynter, Associate Managing Director – Improvement and Innovation, Health and Community Services Rachel McBride, Programme Manager – Jersey Dementia Strategy/ Dementia QI, Health and Community Services Sammy McKee, Acting Principal Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
1. Briefing: Dementia Strategy The Panel received the Minister for Health and Social Services and Departmental Officers for a briefing regarding the Dementia Strategy. The briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 26th March 2024

Present	Deputy Louise Doublet, Chair Deputy Jonathan Renouf, Vice-Chair Deputy Philip Bailhache Deputy Lucy Stephenson
In attendance	Ben Sanderman, Senior Policy Officer, Cabinet Office (Item 4 only) Andy Weir, Director of Mental Health and Adult Social care, Health and Community Services Department (Item 4 only) Allison Le Couteur, Head of Mental Health and Capacity Legislation, Health and Community Services Department (Item 4 only) Sammy McKee, Acting Principal Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Declarations and Conflicts of Interests</p> <p>The Panel considered its views regarding member conflicts of interest and discussed a number of declarations.</p>	
<p>2. Record of Meetings</p> <p>The Panel noted and approved the records of meetings held on 6th and 13th March 2024.</p>	
<p>3. Review of Income Support Overpayments</p> <p>The Panel noted the Minister for Social Security's response to its letter regarding the former Panel's review of Income Support Overpayments and agreed to include questions on this matter at its public Quarterly Hearing with the Minister on 16th May.</p>	
<p>4. Capacity and Self Determination Law and Mental Health (Jersey) Law 2016</p> <p>The Panel received the Senior Policy Officer, Ben Sanderman, Director of Mental Health and Adult Social Care, Andy Weir, and Head of Mental Health and Capacity Legislation, Allison Le Couteur, for a briefing regarding the Draft Mental Health, Capacity and Self Determination (Amendments) (Jersey) Law 202. The briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.</p>	
<p>5. Meeting with the Minister for Social Security</p> <p>The Panel noted its meeting with the Minister for Social Security, which was due to take place on Wednesday 27th March, regarding her Ministerial Priorities and considered areas of discussion.</p>	

<p>6. Quarterly Hearing with the Minister for Health and Social Services</p> <p>The Panel discussed its latest Quarterly Hearing with the Minister for Health and Social Services on 14th March and reflected on its strengths and weaknesses.</p> <p>The Panel noted the follow-up actions arising from the hearing and agreed to add an agenda item to each following meeting to keep track of updates.</p>	
<p>7. Questioning Training for Panel Members</p> <p>The Panel considered a number of areas which it wished to receive advice/training on at its dedicated training session. The Panel requested that a number of question skills be incorporated into the training session to support the Panel with future Quarterly Hearings.</p>	
<p>8. Key Dates</p> <p>The Panel noted upcoming key dates where briefings/meetings/hearings had been arranged over the next quarter.</p>	
<p>9. Work Programme</p> <p>The Panel noted and considered its work programme and agreed to add it as the first item of its next agenda to dedicate sufficient time to consider future reviews.</p>	
<p>10. Social Security – Benefits and Financial Support</p> <p>The Panel noted a briefing paper on Benefits and Financial Support provided by Customer and Local Services Department. The Panel requested further information regarding eligibility.</p>	KC
<p>11. Health and Community Services Advisory Board</p> <p>The Panel noted and considered the Health and Community Services Advisory Board's agenda for its next meeting. The Panel noted areas of interest and agreed that Members would attend in person or view the recording of the meeting at a later date.</p> <p>The Panel noted that it was due to meet with the Advisory Board on Thursday 4th April.</p>	
<p>12. Future Meetings</p> <p>The Panel noted that its next scheduled meeting was due to take place at 12pm on Tuesday 23rd April 2024 in the States Building, Le Capelain Room.</p>	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 27th March 2024

Present	Deputy Louise Doublet, Chair Deputy Jonathan Renouf, Vice Chair Deputy Philip Bailhache Deputy Lucy Stephenson
Apologies	
In attendance	Deputy Lyndsay Feltham, Minister for Social Security Sue Duhamel, Director of Strategic Policy, Planning and Performance, Cabinet Office Ian Burns, Director General, Customer and Local Services Sam Idiong, Private Secretary, Cabinet Office Sammy McKee, Acting Principal Committee and Panel Officer

Agenda matter	Action
1. Briefing: Minister for Social Security's Priorities The Panel received the Minister for Social Security and Departmental Officers for an informal briefing on her priorities and workstreams for the remainder of the term of office. The briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.	

Health and Social Security Scrutiny Panel

Record of Meeting

Date: 23rd April 2024

Present	Deputy Louise Doublet, Chair Deputy Jonathan Renouf, Vice-Chair Deputy Philip Bailhache Deputy Lucy Stephenson
In attendance	Christopher Bown, Interim Chief Officer for Health and Community Services (Item 4 only) Phillipa MacAndrew, Private Patient Project Manager, Health and Community Services (Item 4 only) Philip Housden, Private Patient Project Lead, Health and Community Services (Item 4 only) Sammy McKee, Acting Principal Committee and Panel Officer Kaya Camara, Research and Project Officer

Agenda matter	Action
<p>1. Declarations and Conflicts of Interest</p> <p>The Panel noted the Declaration of Interests section in the Scrutiny and Public Accounts Committee Proceedings Code of Practice. The Panel considered possible conflicts and agreed to ensure transparency from all Panel Members throughout the term of Office.</p>	
<p>2. Records of Meetings</p> <p>The Panel agreed to note and consider the record of meetings at its next meeting.</p>	SM/KC
<p>3. Work Programme</p> <p>The Panel considered its work programme and a number of potential reviews.</p> <p>The Panel requested that research be undertaken regarding termination of pregnancy in other jurisdictions.</p> <p>The Panel requested that the site visit to the Hospital Pharmacy be scheduled as soon as possible and requested Officers to make the necessary arrangements.</p> <p>The Panel requested an update on the arrangement to visit Clinique Pinel in the upcoming weeks.</p> <p>The Panel considered updates from the Minister for Health and Social Services regarding a number of work streams such as the Dementia Strategy and the Women's Health Strategy. The Panel agreed to write to the Minister to ascertain further information on both strategies.</p>	<p>SM/KC</p> <p>SM/KC</p> <p>SM/KC</p> <p>SM/KC</p>

<p>4. Briefing: Private Patient Strategy</p> <p>The Panel received Departmental Officers, Christopher Bown, Interim Chief Officer for Health and Community Service, Phillipa MacAndrew, Private Patient Project Manager, Health and Community Services, and Philip Housden, Private Patient Project Lead, Health and Community Services for a briefing on the Draft Private Patient Strategy. The briefing was held in private in accordance with the Freedom of Information (Jersey) Law 2011 (as amended) under Qualified Exemption Article 35.</p>	
<p>5. Quarterly Hearing with the Minister for Social Security</p> <p>The Panel noted that it was due to meet with the Minister for Social Security for its Public Quarterly Hearing on 16th May 2024.</p> <p>The Panel considered its question plan and made a number of additions.</p>	<p>SM/KC</p>
<p>6. Questioning Training for Panel Members</p> <p>The Panel noted its questioning training arranged for 17th May 2024. The Panel agreed to combine its training with the Corporate Services Scrutiny Panel's training on the 14th May and requested Officers to make the necessary arrangements.</p>	<p>SM/KC</p>
<p>7. Key Dates</p> <p>The Panel noted its upcoming key dates during the next quarter.</p>	
<p>8. Future Meetings</p> <p>The Panel noted that its next scheduled meeting was due to take place on Tuesday 14th May 2024. However, due to the availability of Members, the Panel agreed to meet earlier, on 7th May 2024 and requested Officers make the necessary arrangements.</p>	<p>SM/KC</p>